

Teuninck & DeBishoppe, Inc.

Legal Document Preparation, Santa Clara County Registered
LDA #208, Exp September 15, 2021



COVID 19 Response and Adaptation Procedures

For your health and safety ::

We will provide you with a pdf data and instruction intake form (soon available online or in fillable PDF format) we need this to prepare your documents.

With this data we will provide you with a service contract encrypted through Verifyle for e-signature.

We will prepare your documents. Any documents that can be electronically signed will be sent to you in the encrypted Verifyle platform.

Any documents that need notarization will be reviewed in a Zoom video conference before you meet with a notary.

A mobile notary will be provided at a nominal cost through Snapdocs – First Class Signing Service. Notaries will practice appropriate social distancing and isolation practices wearing masks and gloves.

Notaries will meet you with docs ready to sign at your convenience and at your preferred location. They will return the original docs via Fexdex for county recording.

You will receive, in email, a complete document package in pdf format for your records.

With our service partners, we will get through this...

